



## **FLASHPOINT TRAINING INC.**

### **Privacy & Cybersecurity Information Sheet for Ontario School Boards**

*Supporting Safe, Secure, and Responsible Student Learning*

Flashpoint Training Inc. is committed to protecting student privacy while delivering online certifications, safety training, and experiential learning opportunities for Ontario students. This information sheet is intended to support school board privacy reviews, vendor evaluations, and procurement processes.

#### **Student Information Collection**

What student information does Flashpoint collect?

Flashpoint collects only the information necessary to deliver training, verify participation, and issue certifications.

Information may include:

- Student first name
- Student last name
- School name
- Teacher name
- Certification participation records
- Certificate completion records

**Flashpoint does not collect student email addresses.**

#### **Purpose of Collection**

Why is this information collected?

Information is collected solely for:

- Attendance verification
- Certification issuance
- Program administration
- Reporting to participating schools

Flashpoint follows a data minimization approach and collects only the information required to provide services.

## **Data Storage & Hosting**

Where is student information stored?

All Flashpoint systems operate on a fully Canadian technology stack.

Student information is stored and processed exclusively within Canada.

## **Security & Access Controls**

Who has access to student information?

Access is restricted to authorized Flashpoint personnel who require access to perform operational duties related to training delivery, certification management, and customer support.

How is student information protected?

Flashpoint maintains security controls designed to safeguard information, including:

- Canadian-hosted infrastructure
- Restricted access controls
- Internal operational safeguards
- Ongoing review of privacy and security practices

## **Artificial Intelligence & Third-Party Processing**

Does Flashpoint use Artificial Intelligence in student-facing systems?

No.

Flashpoint does not utilize Artificial Intelligence within student-facing systems or systems that directly interact with students or educators.

Is student information shared with AI tools?

No.

Student information is not submitted to, processed by, or used to train Artificial Intelligence systems.

Does Flashpoint use Cloudflare in student-facing systems?

No.

Flashpoint does not utilize Cloudflare in systems that directly interact with students or teachers.

Does Flashpoint sell or monetize student information?

No.

Flashpoint does not sell, rent, monetize, or use student information for advertising purposes.

### **Data Retention**

How long is student information retained?

Certification records are retained for three (3) years following course completion.

This retention period supports certificate replacement requests and verification of certification completion.

Records are removed in accordance with Flashpoint's data retention practices.

### **Anonymous Research & Program Evaluation**

Flashpoint may offer optional, voluntary participant surveys to gather feedback regarding training experiences, workplace readiness, safety awareness, career interests, and related educational topics.

Are surveys mandatory?

No.

Participation is entirely voluntary and students may choose not to participate without any impact on their training experience or certification.

Are survey responses anonymous?

Yes.

Survey responses are collected anonymously and are not linked to student names, certification records, attendance records, or other identifying information.

Can students skip questions?

Yes.

Students may skip questions or discontinue participation at any time.

Is demographic information collected?

No.

Flashpoint does not collect demographic information through these surveys.

Are schools identified in reports?

No.

Schools, school boards, and individual participants are never identified in published reports or research findings.

Are individual comments published?

No.

Flashpoint does not publish individual student responses or comments.

How long are survey responses retained?

Anonymous survey responses are retained for up to two (2) years for program evaluation and research purposes.

How are survey results used?

Survey results may be aggregated to identify trends, improve training programs, and support the development of educational white papers, industry reports, and research related to student experiences and workforce readiness.

Published findings are reported only in aggregate form and cannot be used to identify individual participants.

## **Privacy & Compliance**

Does Flashpoint maintain a privacy policy?

Yes.

Flashpoint maintains a published Privacy Policy outlining its information handling practices and commitment to protecting personal information.

Can Flashpoint support school board privacy reviews?

Yes.

Flashpoint is committed to working collaboratively with school boards and can provide information regarding:

- Data collection practices
- Data retention practices
- Hosting locations
- Privacy safeguards
- Security practices
- Vendor review questionnaires

Privacy Contact

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For privacy, security, or data management inquiries, please contact Carmen directly.

**About Flashpoint Training Inc.**

Flashpoint Training provides certifications, safety training, and experiential learning opportunities for Ontario students. We believe student safety includes both physical safety and responsible protection of student information.